DOCUMENT RESUME

ED 025 737 AC 003 754

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Adult Basic Education; A Bibliography from the Educational Materials Center.

Office of Education (DHEW), Washington, D.C. Bureau of Research.
Report No-OE-14031-41
Pub Date Sep 68
Note-19p.
Available from-Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402 (FS.214:14031-41, HC $.30)
EDRS Price MF-$0.25 HC Not Available from EDRS.
Descriptors-*Adult Basic Education, *Annotated Bibliographies, *Bibliographies, *Resource Materials, *Textbooks

This first bibliography prepared by the Educational Materiials Center on publications for teaching adults essential basic skills includes only materials which have been specifically developed for adult basic education, which range from 0 through seventh or eighth grade level, and which are on the shelves at the Center, though not available from the Center. Materials include teachers' resources and students' texts organized by curriculum areas, texts for American Indiian schools, and materials for adult and for young readers. (eb)

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ADULT BASIC EDUCATION

A Bibliography From the Educational Materials Center

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AE003754

Superintendent of Documents Catalog No. FS 5.214:14031–41

U.S. Government Printing Office
Washington: 1968

For sale by the Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402 – Price 30 cents

OE 14031-41

ADULT BASIC EDUCATION

A Bibliography From the Educational Materials Center

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September 1968

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ADULT BASIC EDUCATION

This is the first bibliography prepared by the Educational Materials Center on publications for teaching adults the first essential skills of reading, writing, arithmetic, community living, and citizenship. The compilers have been guided by the following principles:

1. Only those materials are included which have been specifically developed for adult basic education.

The compilers are aware that materials originally prepared for use by elementary and secondary school students have sometimes been used with adult learners. Among the Center's holdings of about 5,000 current textbooks are some which have been so used. Visitors to the Center are encouraged to examine these and to evaluate their possibilities for adult basic education. However, such materials have not been included in this bibliography.

2. The performance levels of materials listed here range from *0* through seventh or eighth grade. However, the only material of seventh or eighth grade level included is that which is part of a sequential program beginning well within the elementary grade range.

Material for adults which *begins* at seventh or eighth grade performance level is classed as "Adult Education" and shelved in the Center with publications related to Continuing Education; such material is not included in this bibliography.

3. Most bibliographies compiled by Center staff report only materials recently received. This bibliography, however, includes all publications related to adult education that are on the Center shelves as of this date.

This bibliography is part of the Center's continuing dissemination program for teachers, librarians, and other educators; it has been prepared as a means of answering questions about the nature and availability of existing materials. No attempt has been made to evaluate the books listed, and inclusion does not necessarily indicate endorsement.

While single copies of all publications included in this listing are part of the collection maintained in the Center for examination and research purposes, it must be emphasized that *the Center does not serve as a distribution agency for any but its own publications;* materials listed in this and in other bibliographies issued by the Center must be obtained through the usual commercial channels or from the publishers. For information about receiving other reports of the Center, please see page 14 *of this bibliography.*

I TEACHERS' RESOURCES

American Book Publishers Council and American Textbook Publishers Institute. *Report of a Conference on Functional Illiteracy.* New York City, April 8-9, 1964. unp. Mimeographed.

American Textbook Publishers Institute. *Report of a Conference on Developing Programs and Instructional Materials for Adult Basic Education and Job Skill Training.* Cherry Hill, N.J., January 14-15, 1964, in cooperation with the U.S. Office of Education. 88 p. Mimeographed.

Boone, Edgar J. and Emily H. Quinn. *Curriculum Development in Adult Basic Education.* Chicago, Follett, 1967. 40 p. The authors, both of the Department of Adult Education of the North Carolina State University, discuss the formulation of objectives for Adult Basic Education (ABE), the selection and organization of learning experiences, as well as the evaluation of the ABE curriculum. There is a selected bibliography of 16 items related to theory and practice of general curriculum development.

Cass, Angelica W. *Adult Elementary Education: Teaching Methods and Practices, Administration Principles and Procedures.* [Editor-Consultant, Arthur P. Crabtree] New York, Noble and Noble, 1965. 287 p. Discusses characteristics of students, of good teaching, materials, and resources; analyzes administration, methodology, and content of courses, suggests evaluation procedures.

Chicago Public Schools. *Adult Education in the Chicago Public Schools.* Study Report No. 11, 1964 series. Chicago, Board of Education, 1964. 50 p. Overview of programs with description of history and objectives of adult education in the city; bibliography included.

Corbin, Richard and Muriel Crosby. *Language Programs for the Disadvantaged; the Report of the NCTE Task Force on Teaching English to the Disadvantaged,* Richard Corbin and Muriel Crosby, Cochairmen. Chicago, National Council of Teachers of English, 1965. 335 p. The Report gives attention to Adult Basic Education and includes sections identifying related problems along with observations of the Task Force.

Cornell University. *Project Literacy Reports.* Ithaca, the University, [1964–66, 6 vols.] Mimeographed. Organized under a grant for Cooperative Research from the U.S. Office of Education, the Project's purpose is to organize a research consortium on the acquisition of reading skills.

Cortright, Richard W. *Literacy USA, a Handbook for Americans.* Syracuse, N.Y., New Readers Press, 1964. 64 p. The Director of Education for the Laubach Literacy Fund describes national and local activities and resources; includes lists of related instructional materials and a directory of organizations.

International Bureau of Education, and UNESCO. *Literacy and Education for Adults.* Publication No. 266. Geneva, International Bureau of Education and UNESCO, 1964. 241 p.

———. Supplement 1965. Publication No. 278. 63 p. Report on an international questionnaire, and replies from 88 countries. Part I of the questionnaire, concerned with Adult Literacy, includes questions about administrative organization of action to promote literacy, and methods adopted to increase literacy; Part II is concerned with Adult Education at both primary and secondary levels. The report features a comparative study of responses received, as well as the individual responses of ministries of education.

Kalamazoo, Mich. Library System. Adult Reading Center. Spencer, Marion D. and Mary K. Chemerys. *Bibliography of Literacy Materials.* 3d ed. 1967. 164 p.

Knowles, Malcolm S. *The Adult Education Movement in the United States.* New York, Holt, Rinehart and Winston, Inc., 1962. 348 p. This historical analysis of the whole field from 1600 to the present provides information about development of organizations and programs, including some functional relationships to basic education activities; 15-page "Bibliography of General Sources."

Koch, William H. *Dignity of Their Own: Helping the Disadvantaged Become First-Class Citizens.* New York, Friendship Press, 1966. 190 p. paperback. Report based on three case studies of the Migrant Citizenship Education Project, sponsored by the National Council of Churches, the Emil Schwarzhaupt Foundation, and the Committee on Rural Economic and Social Trends. Describes development of self-help programs in communities in Valleytown, Tex., Fruitplain, Mich., and Metro Heights, Ill.

Lanning, Frank W. and Wesley A. Many, editors. *Basic Education for the Disadvantaged Adult: Theory and Practice.* Boston, Houghton Mifflin Co., 1966. 424 p. Paperback. An anthology designed for the student of adult education and for the teacher of adults. Readings have been chosen to provide information "about the numbers and the nature of the illiterate, about the efforts being made to make them more literate, and about the procedures and programs that have been found successful." Selected bibliography included.

Laubach, Frank C. and Robert S. Laubach. *Toward World Literacy: The Each One Teach One Way.* New York, Syracuse University Press, 1960. 349 p. In two parts. Part I, "Teaching Illiterates" describes teaching materials, suggests training programs for literacy workers, and summarizes plans and campaigns in both rural and urban settings. Part II, "Writing for New Literates," reports on the authors' methods in developing materials for new readers, with examples of numerous types for varying cultures. Bibliographies, word lists, and sources of information are appended.

Likins, Robert C. *Start a Do-It-Yourself Literacy Program in Your Community.* Syracuse, N.Y., Laubach Literacy Fund. n.d. 5 p. Leaflet of capsule information and suggestions.

National Association for Public School Adult Education, NEA, Washington, D.C. *IMPACT.* 1964. unp. Joint publication with the American Assn. of School Administrators. Photo-documentary of the social problems affecting modern American communities and what public school adult education is doing and can do to help solve them; based on case histories from adult programs throughout the country.

Luke, Robert A. and Virginia B. Warren, editors. *It Can Be Done: Practical Suggestions for Building an Adult Education Program That Has IMPACT.* 1964. 60 p. A handbook of practical suggestions for building an adult education program with IMPACT. How-to-do-it suggestions for building an adult educational program for adults; extending an on-going program and enriching all programs.

Sayre, Mary-Ellen, editor. *Counseling and Interviewing Adult Students.* 1960. 24 p. Shows how to conduct interviews with adult students most effectively; identifies what is meant by counseling and how teachers can make counseling an important part of their adult program. Includes checklists for teachers and students.

Smith, Edwin H. and Marie P. *Teaching Reading to Adults.* 1965. 71 p. Addressed to teachers of reading to adults, at any level. Tells how to test an adult's reading level, describes teaching techniques, and suggests material for use with adult students, whether elementary, intermediate or developmental.

Warren, Virginia B., editor. *A Treasury of Techniques for Teaching Adults.* 1964. 48 p. Indicates some blocks to adult learning and how to remove them; offers suggestions on the planning of adult courses, group classes, and the conduct of discussion sessions; describes laws of adult learning.

———. *Adult Basic Education: A Guide for Teachers and Teacher Trainers.* 1966. 212 p. paperback. Used as basic text in nine teacher-training institutes sponsored by the U.S. Office of Education, and based on ideas and techniques developed during three teacher-training workshops in adult basic education. Includes information on characteristics of undereducated adults, curriculum and materials in adult basic education, counseling and testing philosophy and methods, non-learning problems affecting students, ways of teaching non-English speaking adults.

———. *How Adults Can Learn More—Faster: A Practical Handbook for Adult Students.* 1961. 52 p. Tells adults how to study, take tests, read faster, memorize, get more out of group participation, use their spare time effectively. Translated into Spanish and Norwegian.

———. *In-Service Training for Teachers of Adults.* 1961. 24 p. Provides adult education director with tangible helps in conducting training meetings with his teachers. Outlines three two-hour inservice training sessions; is as close to being a "packaged program" as author finds possible; specific ideas and guidelines.

———. *When You're Teaching Adults.* Abridged and revised from *Let's Teach Adults,* published by the Florida State Department of Education. 1959. reprint., 1965. 24 p. Manual designed to serve as an idea-replenisher for experienced teachers, a guide-post for teacher evaluation, and a basic text for inservice training programs. Tells how to get the first class meeting underway, how to involve students, use textbooks, along with other suggestions.

National University Extension Association, Washington, D.C. *Adult Learning.* Proceedings of the Adult Basic Education Pre-Institute Seminar,

Wayne State University, Detroit, Michigan, May 20–27, 1967. Prepared under Grant No. OEG2–061894–1894, for Adult Education Branch, Division of Adult Education, U.S. Office of Education. 1967. 84 p.

Neff, Monroe C. *Adult Basic Education Seminar Guide: A Study Program for Teacher Training.* Educational Opportunities Project. Chicago, Follett, 1966. 173 p. In looseleaf format, this author surveys the field briefly, suggests curriculum content and methodology, discusses testing and evaluation; includes bibliographies for "general reference" as well as on "curriculum content."

New York City Board of Education. Bureaus of Community Education and of Curriculum Research. *Conducting a Program of Basic Education with Adults.* Curriculum Bulletin, 1964–65 Series, No. 17. Fundamental Adult Education Series. New York City, the Board, 1965. 80 p. Manual describing an integrated program for upgrading of literacy skills in language, social studies, arithmetic, and science. Suggestions are offered for three levels of learning: beginning, intermediate, and advanced. There is an evaluated bibliography (pp. 57–80) covering books, periodicals, tests, and audio-visual materials.

_____. *Teaching English as A New Language to Adults.* Curriculum Bulletin, 1963–64 Series, No. 5. Fundamental Adult Education Series. New York, the Board, 1964. 188 p. Contains a survey of general philosophy and methods in Adult Basic Education, followed by special sections on teaching beginners, intermediates, and advanced students. Sample lesson plans, bibliographies, and lists of audiovisual materials are included.

New York State University, Bureau of Continuing Education Curriculum Development. *Teaching Social Living Skills: Adult Basic Education;* A Teacher's Manual. Albany, New York, The University, 1968. 17 p.

Otto, Wayne and David Ford. *Teaching Adults to Read.* Boston, Houghton Mifflin, 1967. 189 p. A guide book which describes some of the problems of adult illiterates, identifies basic principles of literacy instruction, and provides a selective list of publications examined in relation to an "adult education checklist" developed by the authors.

Peerson, Nell, (Project Director). *An Experiment, with Evaluation, in the Eradication of Adult Illiteracy by Use of Television Instruction Over a State Educational Television Network, Supplemented by Supervised Group Viewing and by the Related Use of Project-Supplied Materials of Instruction.* (Florence State College, Florence, Ala., August 1961. Project 417). Ann Arbor, Mich., University Microfilms, Inc., 1961. 65 p., appendixes. (Grant No. 70180–NDEA 1958. U.S. Office of Education Report: 62–2183). Included in this report are a list of references, bibliography of materials used in the project, and reproductions of some of the forms, visual aids, and tests used.

Smith, Jeanette, comp. *Books for New Readers: A Bibliography.* Edited by Virginia Lawson. Syracuse, N.Y., New Readers Press, 1964. 71 p. *Part 1* of this list outlines an adult study course in four reading levels based on the Laubach *Streamlined English Series,* with suggested supplementary materials; *Part 2,* "Other Adult Study Courses," includes one section of titles for English-speaking adults and a second section for adults learning English as a second language; *Part 3,* "The New Reader's Library," lists books in a subject matter arrangement, with reading level indicated; a directory of publishers is provided in *Part 4.* The bibliography includes materials ranging into but not beyond a fifth grade reading level.

Spaulding, Seth J., ed. *Publishing for the New Reading Audience.* A Report of the Burma Committee of the UNESCO Regional Seminar on the Production of Reading Material for New Literates; Rangoon, Burma, October-November, 1957. Rangoon, The Burma Translation Society, 1958. 183 p. Processed. Surveys publishing in the East and West, discusses new readers and their interests, book illustration and design, book production, and government support. There is a bibliography (pp. 141–153) prepared by the National Book League, London.

UNESCO

Hely, A.S.M. *School-Teachers and the Education of Adults.* (Manuals on Adult and Youth Education, 5). Paris, 1966. 50 p. This study (by the Director of Adult Education at the University of Adelaide, Australia) reports on practices in various countries where experimental programs have been conducted recently, with comparative analysis of differing policies and procedures.

Neijs, Karel. *Literacy Primers: Construction Evaluation and Use.* Paris, 1961. 113 p. (Manuals on Adult and Youth Education, 2).

Richards, Charles. *Simple Reading Material for Adults: Its Preparatoin and Use. Paris,* 1963. 95 p. (Manuals on Adult and Youth Education, 3). This manual is "intended as a

working guide—for those who are writing, illustrating, and publishing reading materials for new literates." It describes the readers, the materials they need, and choice of subjects; discusses in some detail the development and production of materials. Included are reproductions (some in color) of texts produced in a number of countries. A draft of this manual was used as a working paper during the UNESCO Workshop for the Production of Reading Materials for New Literates, held July-August 1962 in Kenya and Uganda.

Sauvtoy, Peter du. *The Planning and Organization of Adult Literacy Programmes in Africa.* (Manuals on Adult and Youth Education, 4). Paris, 1966. 127 p. This study compares definitions, planning processes, legislation, and administration; it describes language problems, methodology, the organization and use of materials, the selection and education of teachers, and the processes of supervision, evaluation, and field action. There is a bibliography.

U. S. Department of Health, Education, and Welfare. Office of Education.

American Education, Vol. 3, No. 1 (December 1966—January 1967). Erwin, Kate. "One State's Adult Basic Program." pp. 27–28. Warren, Virginia. "No Lid on Learning: A History of Adult Education," pp. 25–26.

Brice, Edward Warner. *Education of the Adult Migrant.* OE–13012. Washington, U.S. Government Printing Office, 1961. 106 p.

Curriculum Guide to Adult Basic Education; Beginning Level. Prepared by the University of Nebraska under Contract with the U.S. Office of Education. OE–13032. Washington, U.S. Government Printing Office, 1966. 369 p.

Curriculum Guide to Adult Basic Education: Intermediate Level. Edited by Jennie-Clyde Hollis. OE–13031. Washington, U.S. Government Printing Office, 1966. 236 p.

ERIC Document Reproduction Service. National Cash Register Company, 4936 Fairmont Avenue, Bethesda, Md., 20014.

Documents listed below are available from EDRS (above) either as microfiche (MF) or in hard copy (HC). ED number must be used in ordering. Listings are quoted from various issues of *Research in Education.* Microfiche are available for examination in the Educational Materials Center's collection.

American Library Association, Chicago, Ill. *Books for Adults Beginning to Read: A Selected List.* 1965. 20 p. ED 012212. EDRS Price: MF–$0.25 HC–$0.80.

———. *Literacy Activities in Public Libraries: A Report of a Study of Services to Adult Illiterates* by Bernice MacDonald. 1966. 61 p. ED 010855. EDRS Price: MF–$0.50 HC–$2.44.

Brown, Antronette. (Missouri State Dept. of Education, Jefferson City). *A Teacher's Guide for Adult Basic Education.* Report Number MSBE–Pub–134–G 1967. 149 p. ED 013403. EDRS Price: MF–$0.75 HC–$6.04.

Curry, Robert L. *Adult Literacy—Progress and Problems.* 1966. 9 p. ED 012215. EDRS Price: MF–$0.25 HC–$0.36.

Danbury Public Schools, Connecticut. *Adult Basic Education in Basic Reading,* Lessons 1–10. 1966. 31 p. ED 012835. EDRS Price: MF–$0.25 HC–$1.32.

Donohue, Dan, et al. (Off. Washington State Supt. Public Instruction, Olympia). *Guidelines for Teaching the "Undereducated" Adult.* 1966. 113 p. ED 012411. EDRS Price: MF–$0.50 HC–$4.52.

Fitzgerald, Hunter. Univ. of California, Los Angeles. *Adult Basic Education National Teacher Trainer Institute,* California Polytechnic State College, Voorhis Campus, July 10–28, 1967. 1967. 63 p. ED 012878. EDRS Price: MF–$0.50 HC–$2.60.

Graham, Minnie M. (Danbury Public Schools, Connecticut). *Adult Basic Education Work Book in Basic Arithmetic, Parts I and II.* 1966. 144 p. ED 012836. EDRS Price: MF–$0.75 HC–$5.84.

Greenleigh Associates, Inc., New York, N. Y. *Field Test and Evaluation of Selected Adult Basic Education Systems.* 1966. 220 p. ED 011090. EDRS Price: MF–$1.00 HC–$8.80.

Harding, Lowry W. and James B. Burr. (Armed Forces Institute, Madison, Wis.) *Men in the Armed Forces, A Serviceman's Reader.* Report Number Educ-Manual-B001. 1966. 257 p. ED 012837. EDRS Price: MF–$1.00 HC–$10.36.

———. *Servicemen Learn to Read, Practice Book, Numbers I and II.* Report Number

Educ-Manual-MB-001-2. 1956. 238 p. ED 012838. EDRS Price: MF–$1.00 HC–$9.60.

Iverson, Maurice T., et al. (National Univ. Extension Assn., Minneapolis, Minn.) *Educational Technology, Preparation and Use in Adult Basic Education Programs.* 1967. Document Not Available from EDRS.

Johnson, Raymond L., et al. *Measurement and Classification of Teacher Attitudes Toward Adult Illiterates.* 1966. 11 p. ED 011631. EDRS Price: MF–$0.25 HC–$0.44.

Kansas State Dept. of Public Instruction, Topeka. *Kansas State Plan for Adult Basic Education.* 1965. 63 p. ED 012000. EDRS Price: MF–$0.50 HC–$2.52.

Mack, Lynn, et al. (National Univ. Extension Assn., Minneapolis, Minn.) *Curriculum Guide and Resource Units for Personal and Family Development in Adult Basic Education.* Preliminary Draft. 1967. 154 p. ED 014013. EDRS Price: MF–$0.75 HC–$6.24.

_____. *Extended and Revised National Teacher Training Adult Basic Education Program, Funded Under the Adult Education Act of 1966.* Third Progress Report. 1967. 41 p. ED 012423. EDRS Price: MF–$0.25 HC–$1.64.

_____. *Material for the Adult Basic Education Administrator and Teacher, Bibliography.* 1967. 56 p. ED 012425. EDRS Price: MF–$0.25 HC–$2.24.

_____. *Materials for the Adult Basic Education Student, Bibliography.* 1967. 139 p. ED 012426. EDRS Price: MF–$0.75 HC–$5.56.

National Education Association, Washington, D.C. *The Administration of Adult Basic Education, A Manual of Training Materials.* 1967. 45 p. ED 012421. EDRS Price: MF–$0.25 HC–$1.80.

Nicholson, Eunice and Wayne Otto. *A Study of Dropouts From Adult Literacy Programs.* 1966. 15 p. ED 010753. EDRS Price: MF–$0.25 HC–$0.60.

Oakland Unified School District, Calif. *Evaluation of the EOA Basic Education Program 1965–66.* Report Number RR–11. 1966. 47 p. ED 012856. EDRS Price: MF–$0.25 HC–$1.96.

_____. *Evaluation of EOA Neighborhood Centers, Adult Basic Education, 1965–66.* Report Number RR–8. 1966. 21 p. ED 012855. EDRS Price: MF–$0.25 HC–$0.92.

Otto, Wayne and David Ford. *Basic Literacy Programs for Adults–A National Survey.* 1966. 15 p. ED 011821. EDRS Price: MF–$0.25 HC–$0.60.

Pearce, Frank C. (Modesto Junior College, Calif.) *Adult Basic Education, Evaluation Through Research.* Report Number R–5. 1966. 11 p. ED 011354. EDRS Price: MF–$0.25 HC–$0.44.

_____. *Basic Education Teachers–Seven Needed Qualities.* Report Number R–4–1. 1966. 19 p. ED 010677. EDRS Price: MF–$0.25 HC–$0.76.

Richardson, William and Donald Shelton. (Oregon College of Education, Monmouth). *Syllabus for Adult Education Programs for Teachers of Disadvantaged,* ED 444G. 1966 69 p. ED 012866. EDRS Price: MF–$0.50 HC–$2.84.

Smith, Edwin H., et al. (Florida State Dept. of Education, Tallahassee). *A Revised Annotated Bibliography of Instructional Literacy Material for Adult Basic Education.* 1966. 53 p. ED 010858. EDRS Price: MF–$0.25 HC–$2.12.

Summers, Edward G. (Indiana Univ., School of Education, Bloomington). *Materials for Adult Basic Education–An Annotated Bibliography.* Report Number of In-Reading-Vol. 1. 1967. 27 p. ED 011489. EDRS Price: MF–$0.25 HC–$1.08.

World Confederation of Organizations of the Teaching Profession. *The Teaching Profession and the World-Wide Literacy Programme, A Handbook for Leaders of WCOTP Affiliated Organizations.* 1967. 40 p. ED 012880. EDRS Price: MF–$0.25 HC–$1.68.

Manpower Development and Training Program. *Educationally Deficient Adults: Their Education and Training Needs.* The Report of a Survey conducted by the Information and Training Services, a Division of McGraw-Hill, Inc. OE–13029. Washington, U.S. Government Printing Office, 1965. 64 p.

Task Force on Adult Basic Education, Edward W. Brice, Chairman. *Report on Instructional Materials and Related Media.*

73 p. Mimeographed.

Wallace, Mary C. *Literacy Instructor's Handbook, An Adventure in Teaching.* Chicago, Follett, 1965. 123 p. Describes the author's work with the Lark Foundation reporting on case studies and suggesting methodology for teaching basic skills.

II STUDENTS' TEXTS

The major portion of the materials under this heading is organized by curriculum area, and within each area, alphabetically by publisher. Exceptions to this scheme are noted under special sections covering "Texts for American Indian Schools" and "Materials for Adult and for Young Readers." In general, annotation is provided only when the title is not self-explanatory.

More Than One Curriculum Area

Allied Education Council, Chicago, Ill.

Chapman, Byron E. and Louis Schulz, et al. *Mott Basic Language Skills Program Using the Pictotex Method.* Series 300, 600, 900, and 1200; each with Instructional Manuals. 11 v. 1965. Paperback.

Follett Publishing Company. Educational Opportunities Project Division, Chicago, Ill.

Adair, J. B. and Robert L. Curry. *Reading for a Viewpoint.* 1966. 191 p. Looseleaf.

Henney, R. Lee. System for Success Series. 4 v. 1964–65. Paperback.

Book 1: *Using the Family Phonics System with Arithmetic and English.* 123 p. *Instructor's Book.* 169 p.

Book 2: *A Complete Program: Reading, Writing, Spelling, Arithmetic and English.* 142 p. *Instructor's Book.* 152 p.

Laubach Literacy, Inc., Syracuse, N.Y.

News for You; a newspaper written in easy English for adults. Published in two editions: A (easier ed.) and B. 50 issues a yr. (Published every Wednesday except last two weeks in December).

Science Research Associates, Inc., Chicago, Ill., under arrangement with Syracuse University Press.

Goldberg, Herman R. and Winifred T. Brumer, editors. *The Job Ahead,* Levels 1, 2, 3. New Rochester Occupational Reading Series, 3 v. 1963.

Student Exercise Books, Sec. 1–5. 64 p. each.

Teacher's Guide. 81 p.

Steck-Vaughn Company, Austin, Tex.

Editorial Staff. *Steps to Learning: Reading, Writing, Arithmetic.* Books 1 and 2. 1965. 64 p. each.

Robertson, M. S. *Adult Reader.* 1964. 127 p. Also copyright 1949 as Veterans' Reader.

U.S. Dept. of Justice. Immigration and Naturalization Service. Federal Textbooks on Citizenship, Sec. I, II, III. Washington, U.S. Government Printing Office, 1963. 6 vols.

Section I: *English and Home and Community Life.*

For the Student. 120 p. M–41

For the Helper. 62 p. M–42

Section II: *English and Federal Government.*

For the Student. 158 p. M–43

For the Helper. 104 p. M–44

Section III: *English and State Government.*

For the Student. 139 p. M–45

For the Helper. Rev. 1963. 80 p. M–46

Single Curriculum Areas

ENGLISH LANGUAGE AND LITERATURE

Allied Education Council, Chicago, Ill.

The Mott Adult Reading Center, Flint, Mich. Mott Basic Language Skills Program, Byron E. Chapman, Director. *Teaching Adults to Read* "Guidelines" for those who teach reading to adults. Basic Education Handbook Series, I.

_____. *Mott Semi-Programed Series,* Books 1–10: Red and Yellow Series.

_____. *Teacher's Manual for Books* 1–10. 38 p.

_____. *Placement Guide. Rev.* 1967. 4 p.

American Book Company. Educational Developmental Laboratories, New York, N.Y.

Learning 100 Series. 1963–65. 1 Specimen Set, 10 v. Gladys E. Alesi, Adult Program Editor. A system of basic education skills developed by Educational Developmental Laboratories, Inc., and American Book Company. Consists of texts and workbooks in reading and writing; word recognition and other communication skills. Complete series available from the publisher.

Baylor Literacy Center, Baylor University, Waco, Tex.

Laubach, Frank C. *Reading the Easy TV-Way.* 1962. unp.

_____. Teacher's Guide. 11 p.

Arthur C. Croft Publications, New London, Conn.

Bright, Emma Lewis and Eva Cornelia Mitchell. *Home and Family Life Series, Readers 1–4.* Revised by Ella W. Griffin. 1958–1961. Series intended for semi-literate American, English-speaking adults. Produced by Project for Literacy Education under sponsorship of Federal Security Agency, U.S. Office of Education, with the financial assistance of the Carnegie Corporation of New York.

A Day with the Brown Family. Reader 1. 8th print., 1960. 34 p.

Learning to Read Better, accompanying workbook. 5th print., 1958. 41 p.

Making a Good Living. Reader 2. 8th print., 1960. 28 p.

The Browns at School. Reader 3. 9th print., 1961. 27 p.

The Browns and Their Neighbors. Reader 4. 8th print., 1961. 14 p.

Griffin, Ella Washington. *Reading Placement.* Home and Family Life Series. 1949. 4 p.

_____, revisor. *Three Instructional Tools for Teachers.* 1950. 62 p. Contains in one volume: "Manual," "Workbook Guide," and "Lesson Plans."

Mitchell, Eva C. *Language Workbook;* a workbook in simple language arts. To accompany Readers 1–4. Revised by Marion M. Murphy. 7th print., 1959. 77 p. Home and Family Life Series.

De Paul University. Department of Guidance and Counseling, Chicago, Ill.

Gorman, William E. *Step by Step to Better Reading,* Book I. A textbook in adult education. n.d. unp. Mimeographed. (Copyright pending). Accompanying materials: Teacher's Manual and Workbook. May be obtained by writing to the author.

Educational Guidelines Company,, Oklahoma City, Okla.

Haag, Lydia D. *Guidebook to Better English,* Level 1. 1965. 128 p.

Flint, Mich., Board of Education. Adult Education Program and Adult High School. 1964.

Basic Reading Instruction—Edition J. 201 p. BRI Supplement A—*Foundations for Writing and Spelling.* 90 p. Complete series available from the publisherr.

Follett Publishing Company. Educational Opportunities Div., Chicago, Ill.

Adair, J. B. and Robert L. Curry. *Reading for a Purpose, Lessons 1–26.* 1965. 110 p.

_____. *Lessons 26–50.* 1965. Looseleaf.

_____. *Talking It Over;* an adult reading readiness program for the culturallly different. Student edition available from publisher.

_____. *Instructor's Book.* 1966. 522 p.

Bauer, Josephine. Communicatiion Series, Books 1–3, 1965–1966. 3 v.

Getting Started. 109 p.

On the Way. 107 p.

Full Speed Ahead. 96 p.

Ginn and Company. Educationaal Development Corporation, Boston, Mass.

Loesel, W. H. *Help Yourself to IRead, Write, and Spell;* a basic, self-improvement program in English. 1965. 156 p.

Globe Book Company, New York, NN. Y.

Potter, Robert R. and H. Alan IRobinson. *Myths and Folk Tales Around the World.* 1963. 383 p.

_____. *Teacher's Guide.* 47 p.

Harcourt, Brace and World, Neww York, N.Y.

Varnado, Jewel and Philip J. (Gearing. *English Lessons for Adults: A Basic Education Course.* 1966–67. Book 1: 128 p. Bookk 2: 111 p. Book 3: 144 p.

Holt, Rinehart and Winston, Neww York, N.Y.

Basic Dictionary of American English. 1962. 848 p.

Goss, Jocelyn Pretlow. *The Thomases Live Here.* Adult Basic Educatiion—First Series. 1965. 159 p.

Henderson, Ellen C. and Twilaa L. *Learning to Read and Write.* Adult Basic Education—First Series. 1965. 159 p. T32p.

_____.*Learning to Write: Manuscript and Cursive.* Adult Basic Education—First Series. 1965. 96 p.

Morris, Phyllis D. *Life with thee Lucketts.* Adult Basic Education—First Series. 1965. 158 p.

Owens, Albert A. and William Sharlip. *Elementary Education for Adults.* Reev. ed. 1966. 126 p. Paperback.

Weinhold, Clyde E. *English II.* Adult Basic Education Series. 1962. 154 p.

Humphrey and Norris Publishing Company, Inc., Coral Gables, Fla.
American Classics Digest Series. Condensed and Modified. Dorothy Humphrey, general editor, 1966. 4 v.
Clemens, Samuel. *Adventures of Tom Sawyer.* 63 p.
Irving, Washington. *The Legend of Sleepy Hollow.* 15 p.
_____. *The Spectre Bridegroom.* 12 p.
Melville, Herman. *Moby Dick.* 20 p.

Koinonia Foundation, Baltimore, Md.
Blankenship, Mildred. *A Boy and His Plants: A Story of George Washington Carver.* 1958. 26 p.

McGraw-Hill Book Company, New York, N.Y.
Buchanan, Cynthia Dee. *Programmed Reading for Adults,* Books 1–8. A Sullivan Associates Program. 1966.
_____. Teacher's ed., Book 1. 128 p.
_____. Teacher's ed., Book 2. 96 p.
Olsen, Jim. *Step Up Your Reading Power,* Series 1, Books A–E. 1966. 5 v.

Macmillan Publishing Company, New York, N.Y.
Laubach, Frank C., et al. *The New Streamlined English Series,* Part 1 and 2. 1966. Part 1: Skill Books; Correlated Readers; Teaching Aids; Wall Charts. Part 2: Everyday Reading and Writing; Readings in Literature. Teacher's Guide accompanies each part. Complete Series available from publisher.

National Association of Public School Adult Educators, Washington, D. C. *Operation Alphabet: TV Home Study Book.* 1962. 1 Set. Complete with a Guide and Promotion Kit.

New Readers Press, Syracuse, N.Y.
Blakely, Caroline, editor. *Our United States.* 1965. 76 p. Reprinted from *News For You,* a weekly newspaper in easy English for adults with low reading skills.
Powell, Walter, editor. (With a special message from Dr. Frank Laubach). *Our World is Small.* 1964. unp.

New York City Board of Education. New York, N.Y.
New York City Public Schools, Bureau of Community Education and of Curriculum Research. Fundamental Adult Education Program, Book Series. 1965. Exp. eds.
Getting Around in New York City. Book Series, No. 3. 21 p.
Recreation and the Arts in New York City. Book Series, No. 4. 38 p.

Noble and Noble Publishers, Inc., New York, N.Y.
Cass, Angelica W. *Everyday English and Basic Word List for Adults.* 1964. 64 p.
_____. *How We Live.* Adult Basic Education Series. 1966. 152 p.
_____. *Live and Learn.* 1962. 157 p.
_____. *Your Family and Your Job.* Adult Basic Education Series. 2d ed. 1966. 71 p.
_____. *Write It Down.* Adult Basic Education Series. 1967. 95 p. Accompanying *Teacher's Guide.* unp.
Coates, Robert H., editor. *Operation Alphabet 1.* 1967. 128 p. Accompanying *Teacher's Guide.* 137 p.
Guyton, Mary L. and Margaret E. Kielty. *From Words to Stories;* a reading book in simple English for adults. Rev. ed. 1966. 95 p.
Rosenfeld, Jeanette B. and Angelica W. Cass. *Write Your Own Letters: Simple Letters for Adults.* 1964. 64 p.

Regents Publishing Company, a Division of Simon & Schuster, New York, N.Y.
Hall, Eugene J. Reading Improvement Texts for Adults, Books 1 and 2. 1967. *Sounds and Syllables,* Book 1. 110 p.
The Signs of Life, Book 2. 128 p.

Silver Burdett, Morristown, N. J.
Laubach, Frank C. *Building Your Language Power;* a self-directed basic reading program for adults. Books 1–6. 1965. Accompanying *Teacher's Guide.* 5 p.

Steck-Vaughn Company, Austin, Tex.
Goble, Dorothy Y. *Read to Learn.* 1968. 80 p.
_____. *The Lopez Family.* 1967. 63 p.
Robertson, M. S. *Learning and Writing English.* Rev. ed. 1964. 125 p.
Smith, Edwin H. and Florence Rader Lutz. *My Country.* Rev. ed. 1964. 96 p.
Smith, Harley A. and Ida Lee K. Wilbert. *I Want to Read and Write.* Rev. ed. 1965. 128 p.
_____. *I Want to Learn English.* Rev. ed. 1965. 112 p.
Varnado, Jewel. *English Essentials: a Refresher Course.* 1964. 96 p.

U.S. Armed Forces Institute. University of Wisconsin, Madison.
Education Program. Washington, U.S. Government Printing Office, 1956.
Harding, Lowry W. and James B. Burr. *Men in the Armed Forces,* MB 001. 256 p. (Available also as ERIC Document).
_____. *Servicemen Learn to Read,* Practice Book Number I and II, MB 001.2. 109 p. A workbook to be used with Part One through Part Four of the basic reader MB 001. (Available also as ERIC Document).

_____. *Reading Instruction in the Armed Forces:* Instructor's Course Outline. 152 p.
_____. Study Cards for use with MB 001, 001.2 and 001.43.

GUIDANCE SERVICES

Addison-Wesley Publishing Company, Reading, Mass.
Educational Design, Inc. of New York. *How to Get A Job*. 1966. 159 p.
_____. *Role Play Book*. unp.
_____. *Teacher's Manual*. 16 p.
_____. *Job Cards.*

Channing L. Bete Company, Greenfield, Mass.
ABC's of Public Relations: the Art of Getting Along With Other People. 1962. 15 p.
_____. *How to Study*. 1965 ed. 15 p.

Follett Publishing Company. Educational Opportunities Project, Chicago, Ill.
Dare, Beatrice F. and Edward J. Wolfe. Accent/Personality Series.
Taking Stock. 1966. 23 p.
You and They. 1965. 24 p.
You and Your Needs. 1965. 22 p.
_____. Accent/The World of Work Series.
Keeping That Job. 1967. 32 p.
You and Your Occupation. 1966. 30 p.
You and Your Pay. 1967. 24 p.
_____. Accompanying Instructor Books with each title.

George Washington University. School of Education, Education Research Project, Washington, D.C.
Occupations for You. Part 1. 1965. 168 p.

Holt, Rinehart and Winston, New York, N.Y.
Cooper, William M. and Vivian C. Ewing. Basic Education Program—First Series. *How to Get Along on the Job*. 1966. 140 p.
Toyer, Aurelia. Basic Education Program—First Series. *Get Your Money's Worth*. 1965. 208 p.

Mafex Associates, Ebensburg, Pa.
Matyas, Rudolph, et al. *Pete Saves the Day; the Joke That Wasn't Funny*. Target Series: Occupations-Employment Phase. 1962. 47 p.
_____. *Student Notebook*. 1962. 24 p.
_____. *Teacher's Guide*. unp.

McGraw-Hill Book Company. Webster Division, St. Louis, Mo. What Job For Me Series. 1966. 43 p. each.
Charley the TV Repairman.
Joe the Retail Salesman.
John the Second Best Cook in Town.
Judy the Waitress.
Nick the Waiter.
Pete the Service Station Attendant.
(Other titles in this series available from publisher).

New Readers Press, Syracuse, N.Y.
Francis, Roger and Sam Iftikhar. *How to Find A Job*. 1963. 24 p.
Laubach Literacy, Inc. Be Informed Series: I–VII, Parts 1–5. 1967.
Series I: *Personal Credit.*
Series II: *Buying An Auto.*
Series III: *Owning An Auto.*
Series IV: *Buying a House.*
Series V: *Social Security, Personal Insurance, and Pensions.*
Series VI: *Renting a House.*
Series VII: *Finding a Job.*
Simonsson, Bengt and Earl Roe. *Good Manners in the United States*. 1961. 24 p.

Soap and Detergent Association. Cleanliness Bureau, New York, N.Y.
Get Ready for Payday. n.d. 15 p.
Help Yourself to Better Looks. n.d. 15 p.

Steck-Vaughn Company, Austin, Tex.
Dubnick, Phyllis, *A Job for You*. 1967. 118 p.
Goble, Dorothy Y. *You and Your Money*. 1967. 58 p.

U.S. Dept. of Health, Education, and Welfare. Social Security Administration. Washington, U.S. Government Printing Office.

A Harvest of Hope. 1962. 4 p.

Bill Davis Gets a Social Security Card. 1963. 13 p.

Free Social Security Teaching Aids. 1965. unp.

Joe Wheeler Finds a Job. 1964. 23 p.

Suggested Outline for Studying Social Security. 1964. 7 p.

_____ and U.S. Dept. of the Interior. Bureau of Indian Affairs. *A Social Security Card for You*. 1962. 14 p.

HEALTH

Koinonia Foundation, Baltimore, Md.
Carnes, Marion. *Going to Have a Baby?* 1958. 16 p. Written as a class assignment at the Literacy Center, Koinonia Foundation.
Dheer, Sheel. *A Dream Comes True*. (Based on the Thorndike-Lorge 500-word list.) 1965. 30 p.
Makielski, Scarlett. *There is Hope*. (Based on the Thorndike-Lorge 1000-word list.) 1965. 17 p.

INDUSTRIAL ARTS & VOCATIONAL EDUCATION

Allington Corporation, Alexandria, Va.
The development, use, and evaluation of these materials are described in the final report to the Office of Education, by J. T. Dailey, and C. A. Neyman, Jr., "Development of a Curriculum and Materials for Teaching Basic Vocational Talents."
The Automobile. 1968. Rev. 91 p.
Transportation Today and Tomorrow. 1968. 119 p.
Occupations for You, Pt. 1. 1965. 158 p.
Occupations for You, Pt. 2. 1968. 115 p.
Talent Training Exercises, Pt. 1. 1968. 89 p.
Talent Training Exercises, Pt. 2. 1968. 91 p.
Tools and Basic Machines. 1968. 106 p.

Florence State College, Florence, Ala.
Hunt, Barbara. *At Your Service.* n.d. 22 p.

Follett Publishing Company, Chicago, Ill.
Vocational Reading Series, Jack Abramowitz, Gen. ed. 1965–1967. 96 p. ea.
Lerner, Lillian and Margaret Moller.
Anita Powers, Office Worker.
The Delso Sisters, Beauticians.
Helen Greene, Department Store Worker.
John Leveron, Auto Mechanic.
Marie Perrone, Practical Nurse.
The Millers and Willie B., Butcher, Baker, Chef.

George Washington University, Washington, D.C.
The Automobile. 1965. 92 p.
Transportation Long Ago: Airplanes, Trains, Automobiles, Ships, Balloons. 1965. 64 p. Prepared under contract with the U.S. Office of Education.

Holt, Rinehart and Winston, New York, N.Y.
Starks, Johnetta. *Measure, Cut and Sew.* Holt Basic Education Program—First Series. 1966. 208 p.

Koinonia Foundation, Baltimore, Md.
Evenson, Beverly. *Here Are Some Ways to Make Eating Fun for Your Small One.* Written and illustrated as a class assignment at the Literacy Center. 1958. 10 p.
Munsell, Janney. *Will You Help?* (Based on the Thorndike-Lorge 500 word list.) 1965. 17 p.

Mafex Associates, Ebensburg, Pa.
Michelangelo, Regis and John Travis. *The Old Shoe Mystery.* Target Series: Family Living-Family Business. 1963. 52 p.
———. *Budget Activity Book.* 1963. 24 p.
———. *Teacher's Guide.* 1963. 24 p.

Soap and Detergent Association. Cleanliness Bureau, New York, N.Y.
Simplified Housekeeping Directions; full set of 28 titles in both English and Spanish. n.d. Various titles. unp.
———. Spanish edition. n.d.
Simplified Housekeeping Directions for Homemakers; housekeeping job sheets for use with aspiring homemakers. 1965. 24 p. Manual accompanies. 24 p.

U.S. Department of Agriculture. Federal Extension Service. Washington, U.S. Government Printing Office. 1966.
Floor Problems; Care of Asphalt Tile Floors. Circular HE–28 and HE–229.
Low Income Packet Kits, A–D. 1966.
Child Development.
Food for Thrifty Families.
Clean House.
On Clothing.

MATHEMATICS

American Book Company, New York, N. Y.
Upton, Clifford B. *Adult Adventures in Arithmetic.* (Learning 100-Basic Adult Education System) Mathematics AA. 1965. 128 p.

Follett Publishing Company. Educational Opportunities Project, Chicago, Ill.
Wallace, Mary C. *Figure It Out,* Books 1 and 2. 1965. 2 v.
———. *Instructor's Book,* 1965. 80 p.

Grolier, Inc. Teaching Machines, Inc., Albuquerque, New Mexico.
(Programmed Workbooks.) Specimen Set. 3 v.
Mathematics: Decimals, Unit 13. 1963. 52 p.
Mathematics: Addition and Subtraction. Units 15–16. 1962. unp.
Mathematics: Addition and Subtraction, Units 17–18. 1962. unp.
Specially printed for the Job Corps.

Holt, Rinehart and Winston, New York, N. Y.
Brice, Edward W. *Arithmetic.* 1963. 300 p.

McGraw-Hill Book Company, New York, N. Y.
Sullivan Associates. *Programmed Math for Adults.* Series I–III. 1966–67.
———. *Instructor's Manual.* 47 p. (Progress Tests, Examinations, etc., which accompany these Series, are available from the publisher).

Frank E. Richards, Pub., Phoenix, N. Y.
Bohn, Raymond J. and John D. Wool. *Useful Arithmetic.* 1965. 63 p.

U.S. Armed Forces Institute. University of Wisconsin, Madison.

Beckman, Milton W. *Arithmetic for Everyday Life*. 1951–1962. 8 v.
(Specimen Research Collection of USAFI Education texts and accompanying manuals).

RELIGION

Koinonia Foundation, Baltimore, Md.
Bennett, Richard. *A Man Walks With God: a Story of Peter Marshall, U.S. Senate Chaplin —Minister of God.* (Based on the Thorndike-Lorge 1000-word list). 1964. 21 p.
Shamy, Farouk. *Can I Help You?* (Based on the Thorndike-Lorge 1000-word list). 1965. 14 p.

Frank Laubach Publishers, Syracuse, N. Y.
Lawson, Shirley. *David, from Shepherd Boy to King*. Reading-for-You Publications. 1960. 16 p.

New Readers Press, Syracuse, N. Y.
Bowman, Grace. *The First Christmas Tree*. 1961. 14 p.
Laubach, Frank S. *The Story of Jesus,* Parts 1–3. 1963.
Part 1: *Jesus' Birth and Ministry*. 61 p.
Part 2: *Jesus' Death and Resurrection*. 63 p.
Part 3: *The Parables of Jesus*. 63 p.
Laubach, Robert S., ed. *Heroes of Faith;* fifteen stories about the men and the women named in Hebrews 11. (A Reading-for-you Publication, no. 6). 1959. 50 p.
Likins, Robert C. *The Story of Ruth; a Great Love Story*. 1961. 22 p.

SCIENCE

Follett Publishing Company. Educational Opportunities Project, Chicago, Ill.
Dare, Beatrice F. and Edward J. Wolfe. *You Are Heredity and Environment*. Accent/Personality. 1965. 22 p.
———. *Instructor's Book*. 1965. 22 p.

Holt, Rinehart & Winston, New York, N. Y.
Pomeroy, John H. *Science*. Adult Basic Education Program. 1964. 336 p.

SOCIAL STUDIES

Channing L. Bete Company, Greenfield, Mass.
What Everyone Should Know. A series of nine "scriptographic units of knowledge." 1962–1965. Basic facts in economics, government, history, geography, etc.

Holt, Rinehart and Winston, New York, N. Y.
Crothers, George D. *American History*. Adult Education Program. 1964. 243 p.
Israel, Saul. *Introduction to Geography*. 1964. 430 p.

Koinonia Foundation, Baltimore, Md.
Erbele, Anna. *Sequoya: the Man Who Taught the Indian to Read and Write*. 1964. 57 p.
Greenup, Lorena. *Let's Plan Together*. 1965. 15 p.

Mafex Associates, Ebensburg, Pa.
Matyas, Rudolph. *I Live in Many Places*. Target Series: Social Skills. 1963. 46 p.

New Readers Press, Syracuse, N. Y.
Gillespie, George and George Wanyee. *Why You Need Insurance*. Rev. ed. 1963. 24 p.
Titus, Nicholas and Negash Gebremariam. *Trouble and the Police*. Rev. ed. 1963. 23 p.
Watson, Willie Mae. *We Honor Them,* Vols. I and II. 1964–65. 48 p. each.

Noble and Noble Publishers, Inc., New York, N.Y.
Cass, Angelica W. *How To Become a United States Citizen*. 1963. 74 p.

Readers Digest Services, Inc., Educational Division, Pleasantville, N. Y.
Dawson, George G. *Freedom: America's Choice*. Study materials adapted from articles in Reader's Digest. 1962. 160 p.

U.S. Armed Forces Institute. University of Wisconsin, Madison. Washington, U.S. Government Printing Office, 1961–64.
Meehan, Eugene J. *Textbook . . . Introductory Social Studies*. 1963. 355 p. A058.
Bauer, Josephine. *Exercise Book* for use with *Introductory Social Studies*. 1961. 352 p. A058.2.
———. *Teacher's Guide and Key* for *Introductory Social Studies*. n. d. 136 p. A058.41.
———. *Teacher's Guide and Key to Exercise Books*. 1964. 165 p. A058.4.

U.S. Dept. of Justice. Immigration and Naturalization Service. National Citizenship Education Program—Federal Textbooks on Citizenship. Washington, U.S. Government Printing Office. Becoming a Citizen Series. 1964.
Our American Way of Life, Book 1. 97 p.
Our United States, Book 2. 118 p.
Our Government, Book 3. 128 p.
Teacher's Guide. 23 p.

The Day Family: Book 1, 1942. 30 p. M–30.
Book 2, 1943. Reprint. 1963. 31 p. M–31.
Laws for the Nation, Book 1, Rev. ed., 1963. 16 p. M–22.

Book 2, Rev. ed., 1963. 24 p. M–23.
_____. Teacher's ed. Rev. 1959. 39 p. M–25.
On the Way to Democracy, Book 1. 1944. Reprint. 1958. 16 p. M–10.
_____. Teacher's ed. Rev. 1956. 23 p. M–13.
Rights of the People, Book 1. 1943. 16 p.
_____. Teacher's ed. 31 p.

U. S. National Park Service, Washington, D.C. Committee on Professional Study Activity. *National Parks of the United States.* n.d. 38 p.

Texts for American Indian Schools

The materials listed in this section represent a program planned for use with beginning literates, or for readers on the prefunctional literacy level. They were produced by the Materials Preparation Department at the Intermountain School, Brigham City, Utah, in 1953 for the Bureau of Indian Affairs of the U.S. Department of the Interior. The organization is by curriculum area and within each area, alphabetically by author.

ENGLISH LANGUAGE AND LITERATURE

Redin, David A. *A Name and a Gift.* 18 p.

GUIDANCE SERVICES

Jackson, Gordon E. *Planning for the Self-Employed.* 14 p.
Jamieson, David B., Jr., and Turner Bear, Jr. *How to Get a Job.* 24 p.
Payne, Nettie A. et al. *Be a Good Waitress.* 84 p.
Peterson, Glenn F. and William D. Boehmer. *I Get a Job.* 12 p.
_____. *We Work in Okeechobee.* 16 p.

HEALTH

Beavers, Willie. *What Food Does for Us.* Rev. 1961. 20 p.
Christy, Lucille K. *A Good Home.* 16 p.
Clark, Ann Nolan. *Diarrhea* (What to Do). 14 p.
_____. *Good Food Habits.* 52 p.
_____. *Good Home Habits.* 29 p.
_____. *Hookworms* (What to Do). 8 p.
_____. *Muck Itch* (What to Do) 8 p.
_____. *Pediculosis* (What to Do). 8 p.
_____. *Water.* 12 p.
Liberty, Margot and Norman Coon. *A Safe Home.* 39 p.
Reiner, Edith L. *Good Health and Good Grooming for Women.* 19 p.

INDUSTRIAL ARTS AND VOCATIONAL EDUCATION

Chilocco Indian School Staff. *Homework for Homeworkers.* 24 p.
Clark, Ann Nolan. *Classroom Upholstery.* 36 p.
_____. *The Three R's of Home Service.* 87 p.
_____. *The Three R's of Shoe Repairing.* 99 p.
Rhodes, Joy. *Home Service Dictionary* (Cooking). 64 p.

MATHEMATICS

Clark, Ann Nolan. *Measurement Terms.* Adult Education Series, Book 8. 11 p.
_____. *Measure.* Adult Education Series, Book 10. 21 p.

SCIENCE

Johnson, Mary S. *The Story of Minerals.* 8 p.

SOCIAL STUDIES

Miller, R. Ethelyn. *Story of the Navajo.* 86 p.
Milling, Sylva H. *Rules for the Navajo Tribal Council.* 38 p.
Stanley, Robert W. *Government Yesterday and Today.* 24 p.
Strauss, Carrie V. *Taxes.* 35 p.

Materials for Adult and for Young Readers

Although the books and pamphlets listed below were not originally prepared for use in adult basic education, their publishers believe that they can be used by adults as well as by young readers in need of remedial experience. The listings are organized by publisher.

Follett Publishing Company, Chicago, Ill.
Bohlman, Herbert W. and Edna McCaull Bohlman. Accent/Consumer Education Series. 1967. 4 v.
Knowing How to Budget and Buy.
Insuring Your Life, Income and Property.
Understanding Consumer Credit.
Investing Your Savings.
Instructors' Book (for Consumer Series—in preparation)

Clarion House, eds. Accent/Family Finance Series. 1967. 5 v.
Containers.
Just Married.
On Your Own.
Head of Household.
Family of Five.
Instructor's Manual for each booklet.

Grolier Educational Corporation. Educational Design, Inc., New York, N.Y.
Reading Attainment System. 1967. 1 Kit.

Initial Teaching Alphabet Publications, Inc., New York, N.Y.
Tanyzer, Harold J. and Albert J. Mazurkiewicz. Early-to-Read I/T/A Program.
Rev. Phase I–III. 1966. Accompanying Teacher's Manuals.
Basic Skills
Extending and Developing Skills
Spelling and Transition

Macmillan Publishing Company, New York, N.Y.
English Language Services, Inc. *English 900 Series: A Basic Course.* 1965. 2 v.
Accompanying Teacher's Manual. Tapes for the series available from the publisher.

Charles E. Merrill Books, Inc., Columbus, Ohio.
Fries, Charles C., et al. *Merrill Linguistic Readers*—Refresher Program, Bookss A–D. 1966. 4 v.
Teacher's Guide. 1967. 72 p.

Mid-America Publishing Company, Chicago, Ill.
Hurst, John A. and Judith Toma. ". . . *and Hereby Hangs the Tale . . .*" Series. 1965. Specimen Set. 8 v.

Blind Luck, Sore Feet and A Cold Day
Dreams, Decisions, and Disasters
Each One—A Success!
Famous Americans
Horses, Bats, and Christmas Trees
Mysteries, Nicknames, and Medals
Out of the Past
Rocks, Runts, and Redheads!

New Readers Press, Syracuse, N.Y.
Laubach, Frank C. *Learn English the New Way,* Books I and II. Rev. eds. 1964. 2 v.

New English in Twenty Lessons. 48 p.
Bridges to the Old Spellings. 64 p.
Student's Workbook. 61 p.

Readers Digest Services, Inc., Pleasantville, N. Y.
Articles adapted from Reader's Digest. Steps 1–3. 1965. 12 v.

Step 1: *Second Chance*
Send for Red
Mystery of the Mountain
Workers in the Sky
Step 2: *Men Who Dare the Sea*
A Race to Remember
Santa Fe Traders
Valley of 10,000 Smokes
Step 3: *First at the Finish*
Guides to High Adventure
"I Fell 18,000 Feet"
What's on the Moon

Requests for Reports

Reports prepared in the Educational Materials Center are sent without charge to schools, libraries, and materials centers upon request. Bibliographic issues announce and describe recent materials received and inform educators in the United States and abroad as to the availability and relation of such materials to the curriculum.

Schools or libraries wishing to be placed on the mailing list to receive future publications should write to the Educational Materials Center, U.S. Office of Education, Washington, D.C. 20202. ZIP codes are required for all Office of Education mailing lists.

Requests from individual teachers and librarians wishing single copies of these reports, and from groups desiring copies of a specific report in quantity, should be addressed to the Publications Distribution Unit, U.S. Office of Education, Washington, D.C. 20202. The OE number as well as the title should be given.

Some reports currently available are listed below:

Classing Curriculum Guides and Related Publications, OE–14031–22, December 31, 1962
Textbook Classification Scheme, OE–14031–40, July 1967
Early Civilizations, OE–14031–31, July 1, 1964
Education—Literature of the Profession, OE–14031–37, April 15, 1966
Year-Round Book Fair. Reprinted from the June 1968 issue of *American Education*. OE–33048
Literature for Disadvantaged Children, July 1968. Reprinted from *The Education of Disadvantaged Children*, now out of stock. OE–37019.

ERIC Clearinghouse
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on Adult Education